

Bylaws of the United States Society for Augmentative and Alternative Communication (USSAAC)

Amended 12/2/2009

Article I

Section 1 -Name: The name of the organization shall be the United States Society for Augmentative and Alternative Communication, hereinafter called USSAAC.

Section 2 – National Chapter: USSAAC shall be a national chapter of the International Society for Augmentative and Alternative Communication (ISAAC) and therefore shall maintain an operating agreement with ISAAC.

Section 3 – Office: The office of the organization shall be located in South Dakota and/or such other locality that may be determined by the Executive Committee.

Section 4 – Definitions: For the purpose of these bylaws the term state includes all states and territories of the United States of America.

Article II: PREMISE AND PURPOSE

Section 1 – Premise: Communication is the essence of human life.

Section 2 – General Purpose: The general purpose of USSAAC shall be to enhance the communication effectiveness of persons who can benefit from augmentative and alternative communication (AAC) and to support the purposes of ISAAC through individual, local, state, regional, and national efforts.

Section 3 – Specific purposes: The specific purposes of USSAAC shall be:

- a) To assist individuals with AAC needs in the pursuit of their right to communicate, allowing full participation in society.
- b) To promote public awareness of communication disability and AAC options.
- c) To influence public policy legislation at national and state levels.
- d) To disseminate legislative, regulatory and funding information.
- e) To facilitate the development, expansion and refinement of quality service delivery programs and systems.
- f) To foster the establishment and improvement of preservice, inservice and other transdisciplinary professional education opportunities.

- g) To promote the development of and support existing local, state and regional AAC groups and activities.
- h) To promote, represent, preserve and complement the goals of ISAAC in the United States of America.
- i) To develop and maintain the mechanisms that will ensure an ongoing relationship with ISAAC.

Article III: MEMBERSHIP

Section 1 – Membership Categories and Members: There shall be at least five membership categories which accommodate people who use AAC and family members, professionals, agencies and institutions, manufacturers, students and others as determined by the Executive Committee and the Board of Directors.

Section 2 – ISAAC Membership: Membership in USSAAC includes membership in ISAAC.

Section 3 – Privileges: Any member of USSAAC shall be entitled to all customary rights and privileges as specified by the Board of Directors and the Executive Committee.

Section 4– Application for Membership: Any individual desiring membership shall make written application to the administrative headquarters of USSAAC. All such applications shall be reviewed and accepted or rejected pursuant to procedures that may be recommended by the Membership Committee and approved by the Board of Directors.

Section 5 – Termination: Termination from membership may occur under the following conditions:

- a) Default in payment of dues. If, after notice, a member's default is not rectified within ninety (90) days of the date of the invoice for dues, membership shall terminate.
- b) Resignation filed in writing with USSAAC.
- c) Involvement in any cause prejudicial to USSAAC. Complaints must be submitted in writing to a member of the Executive Committee. Procedures concerning the evaluation of such complaints shall be established by the Membership Committee. If the complaint is deemed warranted by a majority of the Executive Committee then the motion for removal will be submitted for consideration to a meeting of the Board of Directors. Removal will be by means of a two-thirds (2/3) majority vote of the Board of Directors. Such member shall first have been served with written notice of the accusations, shall have been given an

opportunity to produce witnesses, if any, and shall have the opportunity to be heard at the meeting at which the vote of removal is to be taken.

Article IV: DUES

Dues and manner of payment for each membership category shall be set periodically by the Executive Committee to be consistent with privileges provided. USSAAC dues shall include ISAAC dues. The membership year shall be January through December.

Article V: GOVERNANCE

Section 1 – Direction, Philosophy and Policy: The determination of direction, philosophy and policy of USSAAC and its implementation shall reside with the Board of Directors and others, as specified herein.

Section 2 – Board of Directors: The Board of Directors shall consist of the following:

- a) One director from each of the eight regions of the United States (see Appendix) elected by the USSAAC members of each region;
- b) Officers of USSAAC;
- c) Elected members of the ISAAC Executive Board or Council who are also members of USSAAC or if no such members exist, one ISAAC Council or Executive Board member.
- d) Past-President of USSAAC
- e) AAC Advocacy Director

2.1. Only a person who is a member of USSAAC may serve as a director.

2.2. Officers of USSAAC shall include: President, Vice President for Regional Affairs (President-Elect), Vice President for People Who Use AAC, Vice President for Financial Affairs and Vice President for Professional Affairs.

2.3. The term of office for an elected director shall be 4 years. A director may not serve for more than two (2) consecutive terms, but may serve again following a one (1) year absence.

2.4. Directors take office on January 1 of the year following election unless specially appointed during a vacancy. Elections are held on a rotating basis. One fourth (1/4) of the directors are elected into office every year. Elections for directors will be held in two regions each year. On January 1 during any given year six (6) regional directors will remain in office while two will be replaced based on new elections in their regions.

2.5. Unscheduled vacancies of the Board may be filled by appointment made by the Executive Committee after recommendations by the Vice President for Regional Affairs.

2.6. Members of the Board of Directors shall serve without compensation.

Section 3 – Election of Regional Directors: The membership of each region shall elect a member to the Board of Directors.

3.1. The Vice President of Regional Affairs will solicit nominations within each region not less than four (4) months prior to the initiation of the term. The nomination process shall permit at least one (1) month for members to respond.

3.2. The Vice President for Regional Affairs, in consultation with the Executive Committee, shall nominate up to, and not more than three (3) candidates to be placed on the ballot.

3.3. Criteria for such selection shall include evidence of support among the USSAAC members in the region, leadership and management experience and demonstrated commitment to the AAC field. Nominees must have regular access to electronic and other communication media currently being employed for the dissemination of information to the individual regions. They must be willing to attend the annual Board of Directors meeting, and participate in regular meetings with the Board of Directors including the annual meeting.

3.4. The elections shall be conducted by electronic or postal mail. The election process shall permit at least one (1) month for members to respond and the results will be announced in a USSAAC newsletter and on the official USSAAC website. The candidate with a plurality of the votes cast will be declared the board member from the region.

Section 4 – Duties and Powers of the Board of Directors: The members of the Board of Directors elected by USSAAC members in the individual regions have two roles. First, they shall represent their regional USSAAC members on the Board and shall attend Board meetings. Second, they shall promote and facilitate USSAAC and AAC activities in their regions, including communication between the USSAAC Executive Committee and their regional USSAAC members. The duties and powers shall be:

4.1 To represent USSAAC and provide leadership to guide AAC related activities within the member's region;

4.2 To establish the direction, philosophy and policy of USSAAC.

4.3 To assure liaison and active cooperation with ISAAC.

4.4 To approve an operating budget.

4.5 To make or amend any bylaw except bylaws fixing the classification of term of office of any director then on the Board. The amendment procedure shall comply with Article XIV of these bylaws.

4.6 To delegate its authority for administrative and financial management to the Executive Committee.

4.7 To direct the delegation of any of its powers.

4.8 To remove any officer whenever, in the judgment of the Board by a two-thirds (2/3) majority, the best interests of the organization require such action.

4.9 To submit any question to a vote of the membership.

4.10 To create and dissolve all standing committees by an amendment to Article IX of the bylaws.

4.11 To report its work and activities, including a financial statement and such reports as are necessary and advisable, in writing annually to the members.

4.12 To serve as needed, as individual members, on standing and/or ad hoc committee(s).

4.13 To approve proposed national conferences.

Section 5 – Board of Directors Meetings: The Board of Directors shall hold at least one (1) annual meeting of the Board of Directors every year, and participate in quarterly meetings with the Executive Committee, including the annual meeting. The annual meeting of the Board will be open to the members. Any additional special meetings may be held with sixty (60) days advanced notice by a petition of three-quarters (3/4) of the members of the Board. Special meetings shall also be open to the members.

5.1 The annual meeting of the Board of Directors will be chaired by the President who can exercise voting power only in the case of a tie vote. This meeting shall be open to the members and shall be announced to USSAAC members at least forty-five (45) days in advance with an indication of major agenda items.

5.2 The regular meetings of the Board with the Executive Committee, including the annual meeting, will be chaired by the President who will exercise voting power only in the case of a tie vote.

Section 6 – Budget: The budget shall be approved annually. At least fifteen (15) days prior to the Board meeting in which the budget will be approved, the proposed budget will be sent to the Board members.

Article VI: OFFICERS, THE EXECUTIVE COMMITTEE

Section 1 – Definition and Responsibilities: Members of the Executive Committee of USAAC shall be the:

- a) President,
- b) Vice President for Regional Affairs (President-Elect),
- c) Vice President for People Who Use AAC,
- d) Vice President for Financial Affairs,
- e) Vice President for Professional Affairs.
- f) The Past-President, AAC Advocacy Director, Office Manager of USSAAC and Editor of the Newsletter are nonvoting ex-officio member(s) of the Executive Committee.

1.1 These officers shall be nominated and elected with concern for representation from at least three states and the transdisciplinary nature of USSAAC.

1.2 All officers must be members of USSAAC. All officers are members of the Board of Directors.

1.3 Criteria for such selection shall include evidence of support among the USSAAC members, leadership and management experience and demonstrated commitment to the AAC field. Nominees must have regular access to electronic and other communication media currently being employed by the Executive Committee. They must be willing to attend any USSAAC national conferences and Board of Directors meetings.

1.4 The officers are responsible for accomplishing the purposes of USSAAC, including administrative and financial management, both through direct action and through the management or supervision of committees. Officers will coordinate as appropriate with corresponding ISAAC officers.

1.5 The officers shall appoint, employ, dismiss or terminate such employees and agents as necessary for the efficient performance of the business of the organization.

1.6 The officers shall create ad hoc committees as needed.

1.7 Each officer shall prepare an annual plan, which will become part of the USSAAC Operating Document and shall report in writing to the membership at least annually. The Operating Document shall be maintained by the Executive Committee, shall be provided to each officer and committee chair and shall be made available to any member, upon request, for review.

Section 2 – Term of Office: The term of office shall be for two (2) years.

2.1 No officer may hold the same elected office for more than two (2) successive terms

2.2 All officers are voting members of the Executive Committee.

2.3 The Executive Committee will take office on January 1 following the election unless specially elected to fill a vacancy. In the situation of filling a vacancy, the present term shall not count as the officer's first term in office, for purposes of successive terms, and the actual first term shall begin with the following election.

2.4 No more than half of the Executive Committee shall be elected in a given year.

Section 3 – President and President-Elect: The President and President-Elect shall not be residents of the same state. The President-Elect shall succeed the President on January 1, two (2) years following election.

3.1 The President shall have general active day-to-day responsibilities for the supervision and management of the affairs of USSAAC and shall provide for the efficient execution of all resolutions and policies of the Board of Directors.

3.2 The President shall select chairs for any ad hoc committees formed by the Executive Committee or Board of Directors. The President and President-Elect shall be ex-officio members of all standing and ad hoc committees. Either may preside at meetings of the Board, the Executive Committee or of the members.

3.3 The President shall preside at meetings of the Board with the ability to delegate that power.

3.4 The President shall be responsible for maintaining an active liaison with the ISAAC Executive Board in accordance with the terms of the ISAAC-USSAAC agreement.

3.5 The President shall inform the USSAAC Executive Committee and Board of Directors with all activity at an ISAAC Council meeting, including all information pertaining to all pending or proposed votes on ISAAC issues. The President shall submit his/her vote at an ISAAC Council meeting based upon the decision of the USSAAC Executive Committee or Board of Directors, after a review and vote on the issue, and not based on his/her own preference unless the vote is immediate at a said meeting. If a decision is needed prior to the next USSAAC Executive Committee or Board of Directors meeting, the President shall conduct such review and vote through electronic methods or call a special meeting.

3.6 Upon the end of his/her term, the President shall automatically become the Past-President and an ex-officio non-voting member of the Executive Committee.

Section 4 – Vice Presidents: The Vice Presidents shall perform such general or specific tasks, as the Board shall designate. They shall be responsible for standing committees as designated in this section. They may also be responsible for certain ad hoc committees established by the Board or the Executive Committee.

4.1 The President-Elect is the Vice President for Regional Affairs. This officer promotes the development of regional AAC groups and activities and coordinates interchange of information between regions. The Vice President for Regional Affairs shall:

- a) Be responsible for the Information Dissemination and Publications Committees
- b) Communicate with region leadership regarding USSAAC policies, services and programs.
- c) Provide consultation to regional leadership regarding regional activities
- d) Serve as liaison between regional leadership and the USSAAC Executive Committee.
- e) Supervise persons responsible for USSAAC communication mechanisms including the Editor of a USSAAC newsletter and other staff or volunteers managing the electronic media of USSAAC.
- f) Manage the nomination and election process of regional members of the Board of Directors
- g) Coordinate activities with other members of the Executive Committee.
- h) Maintain a bi-directional exchange with persons responsible for ISAAC.

4.2 The Vice President for People Who Use AAC shall:

- a) Be responsible for the Public Awareness committee.
- b) Ensure that the concerns and interests of people who use AAC and their families are represented in the planning and activities of the Executive Committee.
- c) Compile public awareness for dissemination to the regions.
- d) Monitor issues at the national level that relate to people who use AAC.
- e) Coordinate activities with other members of the Executive Committee.
- f) Maintain a bi-directional exchange with persons responsible for ISAAC's committee and actions for people who use AAC.

4.3 The Vice President for Financial Affairs shall:

- a) Be responsible for the financial aspects of USSAAC.
- b) Be responsible for the Membership and Revenue Committees.
- c) Prepare and propose to the Board an annual budget.
- d) Execute the approved budget.
- e) Have final authority for USSAAC expenditures in accordance with the budget.
- f) Monitor the financial condition of the organization throughout the year.
- g) Seek sources of funds to supplement dues and conference income.

- h) Work actively to maintain existing members and recruit new members.
- i) Report annually to the membership in writing.
- j) Coordinate activities with other members of the Executive Committee.

4.4 The Vice President for Professional Affairs shall:

- a) Promote and facilitate the development, expansion and refinement of transdisciplinary preservice and inservice professional education.
- b) Be responsible for the Education, Research, Service Delivery and National Conference Committees.
- c) Monitor issues and practices affecting the delivery of quality services.
- d) Compile referral source information for dissemination.
- e) Monitor research and coordinate the dissemination of knowledge.
- f) Monitor public policy and legislative issues at the national level that relate to education, research and service delivery.
- g) Be responsible for the Ethics Committee.
- h) Coordinate activities with other members of the Executive Committee.
- i) Maintain a bi-directional exchange with persons in ISAAC responsible for education of professionals.

Section 5 – Office Manager: The Office Manager of USSAAC shall:

- a) Be responsible to the officers and the Board of Directors and through the Board, to the Membership.
- b) Assure that USSAAC is managed in accordance with the goals and objectives of the Membership.
- c) Be responsible for administering the duties and activities of the USSAAC staff and consultants, as assigned by the Executive Committee.
- d) Work with the appropriate elected and appointed members to support the basic aims and objectives set forth by the USSAAC leadership in a timely and efficient manner.
- e) Serve as the staff liaison with all related associations, including ISAAC, as well as the professional and public press, as assigned by the Executive Committee.
- f) Facilitate member interests and active participation in USSAAC activities and report the activities of the officers and committees through communication to the membership, as directed by the Executive Committee.
- g) Manage office and membership related expenses as defined in the annual budget under the direction of the Vice President for Financial Affairs, and coordinate with the Vice President for Financial Affairs the report of USSAAC's financial condition to the Executive Committee.
- h) Coordinate and assist in National Conference and meeting planning, as assigned by the Executive Committee.

- i) Maintain records of the proceedings of the Board of Directors and Executive Committee.

Section 6- AAC Advocacy Director: The AAC Advocacy Director for USSAAC shall:

- a) Be responsible for the Policy Watch Committee.
- b) Monitor any legal action USSAAC initiates or is a party to.
- c) Compile policy information for dissemination to the regions.
- d) Monitor public policy and legislative issues at the national level that relate to people who use AAC.
- e) Coordinate activities with other members of the Executive Committee.
- f) Maintain a bi-directional exchange with persons in ISAAC responsible for public policy and advocacy.

Section 7 – Compensation: The officers shall serve, in their normal capacity, without compensation. They may be given a reasonable per diem and travel allowance to defray the expense of attending regular or special meetings of the Executive Committee, the Board of Directors or the membership of USSAAC or ISAAC Executive Committee meetings, when appropriate. Expenses related to conducting the business of USSAAC within the scope of their USSAAC office, such as phone charges or mailing expenses shall be reimbursed with prior approval from the President.

Section 8 – Power to Appoint or Employ Agents: The Executive Committee may appoint or employ such legal, financial or other agents as the committee may deem necessary to the efficient performance of their responsibilities, and may delegate any of its powers accordingly. Such appointment, employment or delegation shall be supported by written record.

Section 9 – Power to Fill Vacancies: The Executive Committee may appoint a person to fill any vacancy occurring in any office to serve until the next scheduled election process for that office is completed. Such an appointment must be ratified by a simple majority of the Board.

Section 10 – Election: The Executive Committee shall be elected by the USSAAC membership. The Nominations Committee shall publish a call for nominations from the general membership through electronic or postal methods at least four (4) months prior to the election. A slate of candidates shall be formulated and a ballot shall be distributed to the general membership at least forty-five (45) days prior to the election. Additional nominations may be made by the members of the Board of Directors prior to the formulation of the ballot by the Nominations Committee.

Section 11 – Executive Committee Meetings: The Executive Committee may meet periodically as determined by the President, but shall meet at least four times a year.

The Office Manager or designee shall mail to each member of the Executive Committee written or electronic notice of the time and place of the Executive Committee meeting at least seventy-two (72) hours in advance. All business, which the Executive Committee is authorized to conduct may be transacted at any of its meetings.

Section 12 – Special Assessments and Contributions: The Executive Committee may request affiliated organizations and individuals to contribute additional funds to USSAAC to accomplish the purposes of the organization.

Article VII: PUBLICATIONS

Section 1 – Official Publications: The official publication of USSAAC is a USSAAC newsletter. The editor of a USSAAC newsletter shall be appointed by the Executive Committee upon recommendation of the Vice President for Regional Affairs, and serve as a nonvoting ex-officio member of the Executive Committee.

Section 2 – Affiliated Publications: Affiliated publications may include those periodic publications serving the field of AAC. The Executive Committee is authorized to enter into arrangement with the publishers of affiliated publications, upon recommendation of the Vice President for Regional Affairs, when such arrangement is to the advantage of the members of USSAAC and not to the detriment of ISAAC.

Section 3 – Other Publications: Other publications may include monographs and other special documents authorized by the Executive Committee or the Board of Directors. The appointment of the editor of such publications not assigned elsewhere is the responsibility of the Vice President for Regional Affairs.

Article VIII: GENERAL

Section 1 – Waiver of Notice: Notice of the time, place and purpose of any meeting of the Board of Directors, the Executive Committee or any other committee may be waived by any participant in person or by letter, telegram, email or other writing delivered to the Executive Director. Action taken at any such meeting shall not be invalidated for want to notice if notice has been waived.

Section 2 – Quorum: A quorum of the Board of Directors, Executive Committee, any of its committees or the membership shall consist of all members present at any duly authorized meeting (including those utilizing electronic mediums, e.g., telephone, email, webcast) unless otherwise specified in these bylaws.

Section 3 – Rules of Order: All official meetings of the Board of Directors, Executive Committee or any of its standing and ad hoc committees shall be governed by the provisions of the latest edition of the Roberts Rules of Order as applicable to USSAAC, unless otherwise specified in these bylaws.

Article IX: STANDING AND AD HOC COMMITTEES

Section I – Standing Committees: The standing committees are:

- a) Education
- b) Ethics
- c) Information Dissemination
- d) Membership
- e) National Conference
- f) Nominations
- g) Organizational Alliances
- h) Public Awareness
- i) Public Policy
- j) Publications
- k) Research
- l) Revenue
- m) Service Delivery

The Vice President for Professional Affairs shall serve as the Chair for the Ethics Committee. The immediate past president of USSAAC shall serve as the Chair for the Nominations Committee. The standing committees are to be designated as active, or inactive, at the request of the Executive Committee. The chairs of the standing committees shall be appointed by the Executive Committee. The standing committees are directed by and report to the Executive Committee as outlined in Article VI, Section 4 of these bylaws.

Section 2 – Ad Hoc Committees: Ad hoc committees may be established from time to time by the Board of Directors or the Executive Committee to complete tasks not within the purview of standing committees. Ad hoc committees are disbanded upon completion of their assigned charge. The chairs of such ad hoc committees shall be appointed by the President.

Article X: MEMBERSHIP MEETINGS AND NATIONAL CONFERENCES

Section 1 – Place and Time: Meetings of the membership shall take place for the purpose of receiving, discussing and making recommendations upon reports from the Executive Committee, or Board of Directors, at least annually. This meeting shall not be held in any one state more often than once every two (2) years. The membership meeting shall take place at any national conference provided for in Section 5, or as designated by the Board of Directors.

Section 2 – Notice of Membership Meeting: The Office Manager or designee shall mail to the members written or electronic notice of the time and place of the meeting at least sixty (60) days in advance. Notice of the meeting shall be published in a USSAAC newsletter. This may be one and the same.

Section 3 – Special Membership Meetings: A special meeting of the members may be called at any time by a majority of the Board of Directors. To call a special meeting a majority of the Board shall deliver to the Office Manager or President a written, signed request for the meeting, specifying the time, place and purpose of the meeting.

Section 4 – Notice of Special Membership Meetings: The Office Manager, or President or their designee shall mail to each member written or electronic notice of the time, place and purpose of the special meeting at least forty-five (45) days in advance. Notice shall be published in a USSAAC newsletter. These may be one and the same. Business which has not been mentioned in the notice shall not be conducted at a special meeting.

Section 5 – Conferences: USSAAC will coordinate with, sponsor, or participate in conferences related to AAC within the United States.

Article XI: EXECUTION OF INSTRUMENTS

Section 1 – Checks and Drafts: All checks, drafts and orders for payment of money shall be signed in the name of USSAAC and shall be countersigned by such officers or agents as the Board of Directors shall designate for that purpose. Until the Board of Directors meets for the first time, the Executive Committee shall designate this authority.

Section 2 – Contracts, Conveyances or Other Treatments: The Board of Directors shall designate the officers and agents who shall have the authority to execute any instrument on behalf of USSAAC. When the execution of any contract, conveyance or other instrument has been authorized without specification of the executing officers, the President or President-Elect may execute it on behalf of USSAAC.

Section 3 – Member Gain and Liability: USSAAC does not afford any pecuniary gain, incidentally or otherwise, to its members. There shall be no personal liability of members for corporate obligations.

Article XII: VOTING AND PROXIES

Section 1 – Voting: At every meeting of the membership, the Board of Directors, or of any committee, each member shall be entitled to one vote upon each subject submitted to vote, regardless of the number of positions that member may hold. An individual may cast duly authorized proxy votes. Voting to elect directors shall be by the special procedures provided for in Article V.

Section 2 – Proxies: Proxy voting is permitted. A proxy shall be effective only if it is in writing, dated, limited in time to no more than one (1) year from its date, signed by the member and delivered to the Office Manager or designee. The proxy shall name the individual authorized to vote in the place of the absent member. The named individual must be a member of USSAAC. There shall be no alternates.

Article XIV: AMENDMENT TO THE BYLAWS

Proposed amendments to the bylaws may be submitted in writing to the Executive Committee by any member of the Board of Directors or by petition signed by fifteen (15) individuals who are members of USSAAC

Section 1 – Voting: A proposed amendment to the bylaws, except for bylaws fixing the classification of term of office of any director then on the Board, is adopted upon an affirmative vote by at least two-thirds (2/3) majority of Board voting members. The tally of votes shall include those of the members attending the meeting at which the amendment is presented and the signed mailed ballots received from absent members before thirty (30) days following the Board meeting.

Section 2 – Notice of Proposed Amendment: Proposed amendments, petitions for amendment and recommendations for amendments, except for amendments fixing the classification of term of office of any director then on the Board, shall be transmitted in writing to all members of the Board and the ISAAC Executive Committee by the Office Manager, or as assigned by the President, and shall be published in a USSAAC newsletter or on the USSAAC website at least forty-five (45) thirty (30) days in advance of a regular or special meeting of the Board.

Section 3 – Amendments Concerning Term of Office: A proposed amendment to a bylaw fixing the classification of term of office of any director then on the Board shall be transmitted in writing to all members of USSAAC by the Executive Director, or as assigned by the President, and shall be published in a USSAAC newsletter or on the USSAAC website at least thirty (30) days in advance of the membership meeting at which a vote on the amendment would be taken. The proposed amendment is adopted upon an affirmative vote by at least two-thirds (2/3) of members present at the meeting.

Section 4 – Effective Date: An adopted amendment to the bylaws shall become effective immediately following the meeting at which it was adopted.

Section 5 – Notice of Amendment: The Office Manager, or designee as assigned by the President, shall advise all members of the amendment in the next issues of a USSAAC newsletter.

Section 6 – Review of the Bylaws: Every four (4) years the Executive Committee shall appoint an ad hoc committee for the purpose of reviewing the bylaws and recommending amendments.

Article XV: DISSOLUTION

Section 1 – Vote of Dissolutions: USSAAC may be dissolved by a two-thirds (2/3) majority vote of the Board of Directors. Such dissolution shall become effective only after notice of such action has been transmitted to the members of USSAAC and a majority do not object in writing within ninety (90) days following transmittal of notice to dissolve.

Section 2 – Transfer of Assets: Upon the effective date of dissolution, any assets remaining after all debts have been fully satisfied shall be donated according to the legal specification of USSAAC's nonprofit status.

Appendix 1: Regions for the USSAAC Board of Directors

Region 1 New England Maine, Vermont, New Hampshire, Massachusetts, Connecticut, Rhode Island

Region 2 Northeastern New York, New Jersey

Region 3 Mid-Atlantic Pennsylvania, Delaware, Maryland, Washington DC, Virginia, West Virginia

Region 4 Eastern Central Tennessee, Kentucky, Missouri, Ohio, Michigan

Region 5 Southeastern North Carolina, South Carolina, Georgia, Florida, Alabama, Arkansas, Louisiana, Mississippi, Puerto Rico

Region 6 Great Lakes Indiana, Illinois, Iowa, Minnesota, Wisconsin

Region 7 Midwestern North Dakota, South Dakota, Wyoming, Montana, Nebraska, Kansas, Oklahoma, Colorado, Texas, New Mexico, Arizona

Region 8 Western Washington, Oregon, California, Nevada, Idaho, Utah, Alaska, Hawaii