

**BYLAWS OF THE UNITED STATES SOCIETY FOR AUGMENTATIVE AND
ALTERNATIVE COMMUNICATION (USSAAC)
11/01/2016**

Article I

Section 1 – NAME: The name of the organization shall be the United States Society for Augmentative and Alternative Communication, hereinafter called USSAAC.

Section 2 – NATIONAL CHAPTER: USSAAC shall be a national chapter of the International Society for Augmentative and Alternative Communication (ISAAC) and shall maintain an operating agreement with ISAAC.

Section 3 – OFFICE: The office of the organization shall be located in South Dakota and/or such other locality that may be determined by USSAAC's Board of Directors.

Section 4 – DEFINITIONS: For the purpose of these bylaws the term state includes all states and territories of the United States of America.

Article II: ORGANIZING PRINCIPLE AND PURPOSE

Section 1 – ORGANIZING PRINCIPLE: Communication is the essence of human life.

Section 2 – GENERAL PURPOSE: The general purpose of USSAAC shall be to enhance the communication effectiveness of persons who can benefit from augmentative and alternative communication (AAC) and to support the purposes of ISAAC through individual, local, state, regional, and national efforts.

Section 3 – SPECIFIC PURPOSES: The specific purposes of USSAAC shall be:

- a) To assist individuals with complex communication needs in the pursuit of their right to communicate and to advocate for their equal access to the individual communication accommodations needed to fully participate in society, consistent with the public policies, laws and rules of the United States.
- b) To promote public awareness of communication disability and AAC options.
- c) To influence public policy, laws and rules at local, state, and national levels.
- d) To disseminate legislative, regulatory, policy, and funding information.
- e) To facilitate the development, expansion and refinement of quality service delivery programs and systems.
- f) To foster the establishment and improvement of pre-service, in-service and inter-professional educational opportunities.
- g) To collaborate with other groups, organizations, institutions, and other stakeholders to support the development of tools and technologies that improve the lives of people with complex communication needs.
- h) To promote, represent, preserve and complement the goals of ISAAC in the

United States of America.

- i) To develop and maintain mechanisms that will ensure an ongoing relationship with ISAAC.

Article III: MEMBERSHIP

Section 1 – MEMBERSHIP CATEGORIES AND MEMBERS: Members of USSAAC shall include multiple stakeholder groups. Examples include (a) People who use AAC and their family members, (b) professionals from diverse disciplines (c) agencies and institutions, (d) manufacturers, and (e) students. Membership categories are determined by USSAAC’s Board of Directors.

Section 2 – ISAAC MEMBERSHIP: Membership in USSAAC includes membership in ISAAC.

Section 3 – PRIVILEGES: Any member of USSAAC shall be entitled to all customary rights and privileges as specified by USSAAC’s Board of Directors.

Section 4 – APPLICATION FOR MEMBERSHIP: Any individual desiring membership shall make written application.

Section 5 – TERMINATION: Termination from membership may occur under the following conditions:

- a) Non-payment of dues. If, after notice, a member has not renewed, membership shall terminate after thirty (30) days.
- b) Resignation filed in writing by the member.
- c) By decision of the Board. A member may be removed by decision of the Board upon a finding of involvement in any cause prejudicial to USSAAC. A complaint against a member must be submitted in writing to a USSAAC Officer. Procedures concerning the evaluation of such complaints and due process shall be established by the Membership Committee. If the complaint is deemed warranted by a majority of the USSAAC Officers then a motion for removal will be submitted for consideration to a meeting of the Board of Directors. Removal will be by means of a two-thirds (2/3) majority vote of the Board of Directors present at the meeting. The member shall first have been provided written notice of the complaint and relevant information and shall have the opportunity to be heard at the meeting at which the motion to remove the member will be considered by the Board, including the opportunity to produce witnesses or information in writing.

Article IV: DUES

Section 1 – Dues and manner of payment for each membership category shall be set periodically by the Officers of USSAAC to be consistent with privileges provided.

Section 2 – USSAAC dues shall include ISAAC dues.

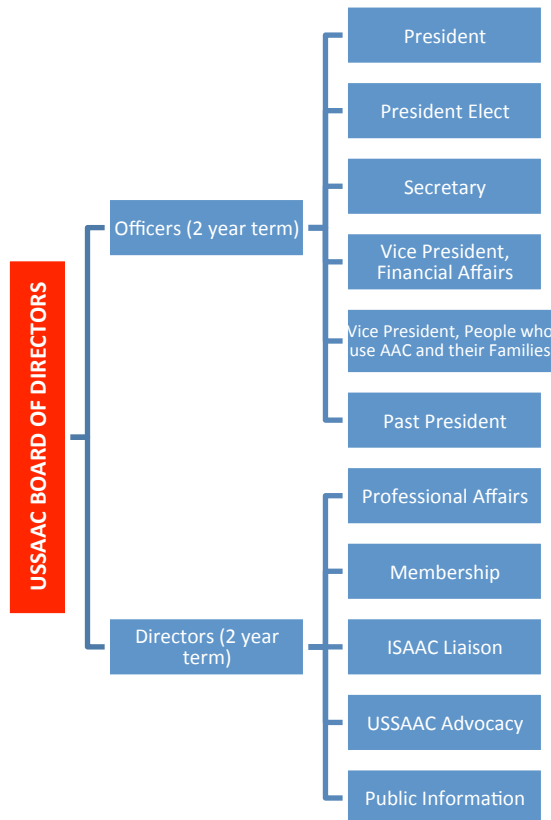
Section 3 – The membership year shall be January through December.

Section 4 – SCHOLARSHIPS: The Board of Directors shall have the authority to grant a scholarship, upon specific request made in writing to a USSAAC Officer. This includes, but is not limited to scholarships for membership requested by the Director of USSAAC Advocacy for the purpose of supporting an advocacy action in which USSAAC is participating. The decision to grant a scholarship shall be determined by a majority vote of the Board members present at the meeting at which the request is made.

Scholarships, if granted, shall be for a one year period and may be renewed upon request.

Article V: GOVERNANCE

Section 1 – DIRECTION, PHILOSOPHY AND POLICY: The determination of direction, philosophy and policy of USSAAC and its implementation shall reside with the Board of Directors, as specified herein.



Section 2 – BOARD OF DIRECTORS: The USSAAC Board of Directors shall consist of the following:

Officers: (1) President, (2) President-elect, (3) Past-president, (4) Secretary, (5) Vice President, Finance and (6) Vice President, People who use AAC and their Families.

Directors: (1) Professional Affairs, (2) Membership, (3) USSAAC Advocacy, (4) Public Information, and (5) ISAAC liaison.

2.1. Only a person who is a member of USSAAC may serve on the Board of Directors.

2.2. The term of office for all Directors shall be 2 years. Directors may serve in the same position for two (2) consecutive terms. The Board may vote by a 2/3 majority of members present to waive term limits for any position requiring continuity and unique knowledge and skills, or for which there are no nominees and the incumbent is willing to continue for an additional term.

2.3. Directors take office on January 1 of the year following election unless specially appointed to fill a vacancy. Elections are held on a rotating basis, such that no more than one-half of the Board changes within a given election year.

2.4. Unscheduled vacancies of the Board may be filled by appointment made by the President in consultation with the USSAAC Officers.

2.5. Members of the Board of Directors shall serve without compensation.

Section 3 – ELECTIONS: The membership shall elect USSAAC's Board of Directors.

3.1. The Past-President will serve as Nominations Committee Chair and will solicit nominations from USSAAC members not less than three (3) months prior to the initiation of the term of office. The nomination process shall permit at least one (1) month for members to respond.

3.2. The Board of Directors shall select a slate of candidates. Up to two additional nominations will be accepted for each position.

3.3. Criteria for candidacy shall include (a) membership in USSAAC, (b) leadership and management experience, (c) demonstrated commitment to the AAC field, (d) regular access to electronic and other telecommunications currently being employed and (e) commitment to participate in Board of Director meetings, including (as indicated) meetings of the Officers. Candidates must agree to run prior to nominations being accepted.

3.4. Elections shall be conducted electronically. The election process shall remain open for one month and promoted through social media, website, and direct email to

members. Results will be announced through social media, website, and direct email to members. Candidates with a plurality of the vote for each vacancy will win the election.

Section 4 – DUTIES AND POWERS OF THE BOARD OF DIRECTORS: The duties and powers shall be:

- 4.1. To represent USSAAC and provide leadership to promote AAC-related activities within the United States.
- 4.2. To establish the direction, philosophy and policy of USSAAC.
- 4.3. To assure liaison and active cooperation with ISAAC.
- 4.4. To approve a yearly operational plan and operating budget.
- 4.5. To make or amend any bylaw, except bylaws fixing the classification of term of office of any director then on the Board. The amendment procedure shall comply with Article XIII of these bylaws.
- 4.6. To direct the delegation of its authority for administrative and financial management to carry out specific activities of USSAAC's operational plan.
- 4.7. To remove any officer whenever, in the judgment of the Board by a two-thirds (2/3) majority of members present, the best interests of the organization require such action.
- 4.8. To create and dissolve standing committees by an amendment to Article IX of the bylaws.
- 4.9. To carry out specific activities consistent with the approved Operational Plan and Operating Budget and provide a financial statement and report of activities in writing to its members before the end of December each year.
- 4.10. To hire and terminate employees or consultants as approved by the Board.
- 4.11. To hold USSAAC meetings and educational events and to approve the participation of USSAAC in conferences held by other organizations, including ISAAC.

Section 5 – BOARD OF DIRECTORS MEETINGS: The Board of Directors shall

- 5.1. Hold at least quarterly meetings of the Board of Directors. Meetings may be conducted via telecommunications.
- 5.2. Hold at least monthly meetings of USSAAC's Officers.
- 5.3. Provide notice for all meetings no fewer than fourteen (14) days in advance via announcement on the USSAAC website.

5.4. Conduct business in between meetings via electronic voting as necessary, and ratify Board of Directors meeting minutes. Ratification of meeting minutes shall be accomplished by majority vote of Board members present.

5.5. Meetings of the Board of Directors will be chaired by the President who will exercise voting power only in the case of a tie vote.

SECTION 6 – BUDGET: The Board of Directors shall

6.1. Approve USSAAC's Operating Budget annually. The VP of Financial Affairs will submit a proposed budget to Board members at least fifteen (15) days prior to the Board meeting in which the budget will be presented for approval. Ratification of the budget shall be accomplished by majority vote of Board members present.

6.2. Provide an annual financial report to the membership of the USSAAC, and make the report available to members upon request.

SECTION 7 – OPERATIONAL PLAN:

7.1. Each year, USSAAC Officers shall develop an operational plan, which shall be the annual blueprint for USSAAC activities to further its organizational mission. The operational plan shall describe USSAAC's yearly goals, the activities to achieve those goals, and the budget to carry out USSAAC activities and operations.

7.2. The annual operational plan shall be submitted to the Board at least fifteen (15) days prior to the Board meeting in which the plan will be reviewed. Approval of the operational plan shall be accomplished by majority vote of Board members present.

7.3. The annual operational plan approved by the Board shall be presented to the Membership for its review at the Annual Membership meeting.

ARTICLE VI: OFFICERS

Section 1 – DEFINITION AND RESPONSIBILITIES: Officers of USSAAC shall be the President, President-Elect, Past President, Secretary, Vice President for Financial Affairs, and Vice President for People who use AAC and their Families

1.1. Officers shall be nominated and elected with concern for representation from multiple stakeholder groups.

1.2. Officers must be members of USSAAC. All Officers are members of the Board of Directors.

1.3. Officers are responsible for accomplishing the purposes of USSAAC, including administrative and financial management, both through direct action and through the

management or supervision of committees. Officers will coordinate as appropriate with corresponding ISAAC officers.

1.4. Officers shall appoint, employ, dismiss or terminate such employees and consultants as necessary for the efficient performance of the business of USSAAC.

1.5. Officers may create and dissolve ad hoc committees.

1.6. Each Officer shall prepare an annual plan and budget, which will become part of USSAAC Operational Plan. Officers shall report in writing to the membership at least annually.

Section 2 – TERM OF OFFICE: The term of office shall be for two (2) years.

2.1. No Officer may hold the same elected position for more than two (2) successive terms.

2.2. All Officers are voting members of the Board of Directors, except the President who may vote in case of a tie.

2.3. Officers will take office on January 1 following the election unless specially elected to fill a vacancy. When filling a vacancy, the present term shall not count as the officer's first term in office, for purposes of successive terms, the actual first term shall begin with the following election.

2.4. No more than half of the Officers shall be elected in a given year.

Section 3 – RESPONSIBILITIES

3.1. The President-Elect shall succeed the President on January 1, two (2) years following election. Upon the end of his/her term, the President shall automatically become the Past-President.

3.2. President. The President shall have general active day-to-day responsibilities for the supervision and management of the affairs of USSAAC and shall provide for the efficient execution of the approved Operational Plan and all resolutions and policies of the Board of Directors. The President shall

- a) select chairs for standing committees and any ad hoc committees formed by the Board of Directors.
- b) serve as an ex-officio member of all standing and ad hoc committees.
- c) preside at meetings of the Board or of the members, with the ability to delegate that power.
- d) be responsible for maintaining an active liaison with the ISAAC Secretariat and ISAAC Executive Board in accordance with the terms of the ISAAC-

USSAAC agreement.

- e) inform the USSAAC Board of Directors about all activities undertaken at an ISAAC Council meeting, including all information pertaining to pending or proposed votes on ISAAC issues.
- f) submit his/her vote at an ISAAC Council meeting based upon the decision of the USSAAC Board of Directors, after a review and vote on the issue, and not based on his/her own preference unless the vote is immediate at a said meeting. If a decision is needed prior to the next USSAAC Board of Directors meeting, the President shall conduct such review and vote through electronic methods or call a special meeting.
- g) report annually to the membership in writing.

3.3. President Elect. The President Elect shall perform such general or specific tasks, as the Board shall designate. The President-elect shall

- a) assist the President in carrying out the day-to-day responsibilities and activities of USSAAC.
- b) serve as an ex-officio member on designated standing and ad hoc committees formed by the Board of Directors.
- c) become USSAAC President upon the end of the elected President's term or if the USSAAC President is unable to serve and resigns.

3.4. Past President. The Past President Elect shall perform such general or specific tasks, as the Board shall designate. The Past President shall

- a) chair the Nominations Committee.
- b) assist USSAAC officers in the election of Board members according to the USSAAC By Laws.

3.5. Secretary. The Secretary shall perform such general or specific tasks, as the Board shall designate. The Secretary shall

- a) Maintain the historical records of USSAAC.
- b) Record and distribute minutes of meetings of the USSAAC Officers and Board of Directors.
- c) Record the minutes of the annual business meeting of USSAAC.
- d) Add approved minutes of the annual business meeting of USSAAC and all the meetings of the Board of Directors to the historical record.
- e) Track and report on electronic voting and similar actions.
- f) Oversee USSAAC committees' record and distribution of minutes.
- g) Prepare progress reports on USSAAC's Operational Plan for Board of Director meetings.
- h) Serve as an ex-officio member on the membership committee.

- i) Coordinate activities with other officers.
- j) Report annually to the membership in writing.

3.6. Vice President for Financial Affairs. The Vice President for Financial Affairs shall perform such general or specific tasks, as the Board shall designate. The VP for Financial Affairs shall

- a) be responsible for the financial aspects of USSAAC, including preparing an annual budget for Board approval and executing the approved budget.
- b) have final authority for USSAAC expenditures in accordance with the budget and monitor the financial condition of the organization throughout the year.
- c) maintain the financial records of USSAAC.
- d) prepare a financial status report in advance of all USSAAC board meetings.
- e) coordinate membership data and collection/distribution of monies with ISAAC Secretariat.
- f) seek sources of funds to supplement dues.
- g) report financial status annually to the membership in writing.
- h) coordinate activities with other officers.
- i) submit required federal and state tax reports.
- j) oversee accounting and auditing activities undertaken on behalf of USSAAC.

3.7. Vice President for People who use AAC and their Families. The Vice President for People who use AAC and their Families shall perform such general or specific tasks, as the Board shall designate. The VP for People who use AAC and their Families shall

- a) ensure that concerns and interests of people who use AAC and their families are represented in the ongoing planning and activities of the organization.
- b) compile public awareness information for dissemination.
- c) monitor issues at the national level that relate to people who use AAC.
- d) report annually to the membership in writing.
- e) coordinate activities with other officers and committees.
- f) maintain a bi-directional exchange with persons responsible for ISAAC's committee and actions for people who use AAC.
- g) organize and implement activities undertaken during AAC Awareness Month.

ARTICLE VII: DIRECTORS

Section 1 – DEFINITION AND RESPONSIBILITIES: In addition to the Officers the USSAAC Board shall consist of the Directors for Professional Affairs, Membership, USSAAC Advocacy, Public Information and the ISAAC Liaison.

1.1. Directors shall be nominated and elected with concern for representation from multiple stakeholder groups and because of their unique ability to fulfill specific roles on the USSAAC Board.

1.2. Directors must be members of USSAAC.

1.3. Directors are voting members of the USSAAC Board.

1.4. Directors are responsible for accomplishing the purposes of USSAAC, approving and implementing USSAAC's Operating Budget and Operational Plan, communicating with the membership, and carrying out activities related to their function on the Board, as described.

Section 2 – DIRECTOR OF PROFESSIONAL AFFAIRS. The Director of Professional Affairs shall perform such general or specific tasks, as the Board shall designate, such as:

- a) facilitate the development, expansion and refinement of inter-professional, pre-service, and continuing education through webinars, conferences, and other media and venues.
- b) chair USSAAC's Education and Ethics Committee.
- c) monitor research, public policy and legislative issues at the national level as they relate to education, research, and quality service delivery.
- d) propose activities and monitor professional related activities approved in USSAAC's yearly Operational Plan.
- e) establish and maintain collaborative relationships with other professional and consumer organizations to address key issues affecting USSAAC stakeholders.
- f) manage CEU opportunities for USSAAC members.
- g) carry out USSAAC Operational Plan and report annually to membership in writing.
- h) maintain a bi-directional exchange with ISAAC.

Section 3 – DIRECTOR FOR MEMBERSHIP. The Director for Membership shall perform such general or specific tasks, as the Board shall designate, such as:

- a) promote, facilitate, and expand USSAAC membership.
- b) establish and monitor procedures and activities that keep members informed and engaged.
- c) chair USSAAC's membership committee.
- d) carry out USSAAC Operational Plan and report annually to membership in writing.
- e) assist USSAAC officers in maintaining accurate records related to membership, dues, renewals.
- f) respond in a timely fashion to membership questions, complaints, suggestions.
- g) maintain a bi-directional exchange with ISAAC.

Section 4 – ISAAC LIAISON. The ISAAC Liaison shall perform such general or specific tasks, as the Board shall designate, such as:

- a) maintain ongoing contact with ISAAC and keep USSAAC Board members informed about ISAAC policy and activities.
- b) establish and maintain contact with other chapters.
- c) carry out USSAAC Operational Plan
- d) report about ISAAC activities as they relate to USSAAC to membership annually in writing.
- e) act as liaison, provide leadership, and foster collaboration with ISAAC including during ISAAC Biennial Conferences.

Section 5 – DIRECTOR FOR USSAAC ADVOCACY. The Director for USSAAC Advocacy shall perform such general or specific tasks, as the Board shall designate, such as:

- a) monitor public policy and legislative issues at the local, state, and national level that relate to people who use AAC.
- b) chair USSAAC's Advocacy and Public Policy Committee.
- c) Propose to USSAAC Board any legal or advocacy action USSAAC will initiate or participate in as a party. Such proposals will be approved upon the vote of a majority of USSAAC Board members present.
- d) compile policy information and disseminate to USSAAC Board of Directors and USSAAC members.
- e) carry out USSAAC Operational Plan and report annually to membership in writing.
- f) maintain communication with ISAAC and other stakeholder organizations responsible for public policy and advocacy affecting individuals who use AAC.

Section 6 – DIRECTOR FOR PUBLIC INFORMATION. The Public Information Director shall perform such general or specific tasks, as the Board shall designate, such as:

- a) establish and maintain policies and procedures related to all USSAAC publications and media activities.
- b) recommend personnel to the Board and monitor the performance of personnel who operate USSAAC website, social media, publications and other information sharing efforts.
- c) carry out USSAAC Operational Plan and report annually to membership in writing.
- d) chair USSAAC's Publications and Information Committee.
- e) maintain communication with ISAAC and other stakeholder organizations responsible for public policy and advocacy affecting individuals who use AAC.

Article VIII: GENERAL

Section 1 – WAIVER OF NOTICE: The required advance notice of the time or place of any meeting of the Board of Directors and/or its Officers or any other committee may be waived by the President or committee chair on his or her own motion, or upon request by another Board or committee member. If a meeting of the Board of Directors is to be held pursuant to a waiver of the required advanced notice, all Board members will be given as much advanced notice as is practicable. Action taken at any such meeting will be valid.

Section 2 – QUORUM: A quorum shall consist of no fewer than 50 percent of the members of the Board of Directors and its committees. A quorum at a duly authorized membership meeting shall consist of all members present.

Section 3 – RULES OF ORDER: All official meetings of the Board of Directors or any of its standing and ad hoc committees shall be governed by the provisions of the latest edition of the Roberts Rules of Order as applicable to USSAAC, unless otherwise specified in these bylaws. Minutes will be taken and shared.

Article IX: STANDING AND AD HOC COMMITTEES

Section I – STANDING COMMITTEES: The standing committees are:

- a) Education and Ethics
- b) Publications and Information
- c) Membership
- d) Advocacy and Public Policy
- e) Nominations

The Director for Professional Affairs shall serve as the Chair, Education and Ethics Committee. The Director of Public Information shall serve as Chair, Publications and Information Committee. The Director of Membership shall serve as Chair, Membership Committee. The VP for USSAAC Advocacy shall serve as the Chair, Advocacy and Policy Committee. The immediate past president of USSAAC shall serve as the Chair, Nominations Committee.

The Board of Directors may designate USSAAC Standing committees as active, or inactive. Any officer may act as ex-officio members on any standing committee.

Section 2 – AD HOC COMMITTEES: Ad hoc committees may be established from time to time by the Board of Directors to complete tasks not within the purview of standing committees. Ad hoc committees are disbanded upon completion of their assigned charge. The chairs of such ad hoc committees shall be appointed by the President.

Article X: MEMBERSHIP MEETINGS

Section 1 – PLACE, TIME, AND PURPOSE: A meeting of the Membership shall occur annually. Meetings of the membership shall take place for the purpose of receiving, discussing, and making recommendations upon reports from the Board of Directors, and to review the proposed annual Operational Plan and Budget for the organization. The membership meeting shall take place, in person, at any national conference as designated by the Board of Directors or through the use of electronic media.

Section 2 – NOTICE OF MEMBERSHIP MEETING: The Secretary shall provide notice to members of the time and place of the meeting at least thirty (30) days in advance.

Section 3 – SPECIAL MEMBERSHIP MEETINGS: A special meeting of the members may be called at any time by a majority of the Board of Directors.

Section 4 – NOTICE OF SPECIAL MEMBERSHIP MEETINGS: The President or her/his designee shall provide notice to each member of the time, place, and purpose of the special meeting at least thirty (30) in advance. Business which has not been mentioned in the notice shall not be conducted at a special meeting.

Section 5 – CONFERENCES: USSAAC may coordinate, sponsor, or participate in conferences related to AAC within the United States, as determined by its Board of Directors.

Article XI: EXECUTION OF INSTRUMENTS

Section 1 – CHECKS AND DRAFTS: All checks, drafts, and orders over \$1000 for payment of money shall be signed in the name of USSAAC and shall be countersigned by such officers or agents as the Board of Directors shall designate for that purpose. Until the Board of Directors meets for the first time, the Officers of USSAAC shall designate this authority. Payment for expenses exceeding \$1000 shall be approved by the Officers.

Section 2 – CONTRACTS, CONVEYANCES OR OTHER TREATMENTS: The Board of Directors shall designate the officers and agents who shall have the authority to execute any instrument on behalf of USSAAC. When the execution of any contract, conveyance or other instrument has been authorized without specification of the executing officers, the President or President-Elect may execute it on behalf of USSAAC.

Section 3 – MEMBER GAIN AND LIABILITY: USSAAC does not afford any pecuniary gain, incidentally or otherwise, to its members. There shall be no personal liability of members for corporate obligations.

Article XII: VOTING AND PROXIES

Section 1 – VOTING: At every meeting of the membership, the Board of Directors, or of any committee, each member shall be entitled to one vote upon each subject submitted to vote, regardless of the number of positions that member may hold. An individual may cast duly authorized proxy votes. Voting to elect the Board of Directors shall be by the special procedures provided for in Article V, Section 3.

Section 2 – PROXIES: Voting by proxy is permitted. A proxy shall be effective when given in writing, and shall apply only to specific motions presented for a vote. A written proxy stating the intended vote (e.g., yea or nay) must be submitted to the chair of the meeting at which the vote will take place. The proxy-holder shall cast the vote stated on the proxy for the absent member, Board member or committee member.

Article XIII: AMENDMENT TO THE BYLAWS

Section 1 – Proposed amendments to the bylaws may be submitted in writing to an Officer by any USSAAC member.

Section 2 – NOTICE OF PROPOSED AMENDMENTS: Proposed amendments, petitions for amendment and recommendations for amendments shall be transmitted by the USSAAC President to all members of the Board, in writing, at least thirty (30) days in advance of a regular or special meeting of the Board.

Section 3 – DISCUSSION AND VOTE ON AMENDMENTS: Proposed amendments will be discussed at a regular or special meeting of the Board and will be adopted upon an affirmative vote of at least two-thirds (2/3) majority of Board members.

Section 4 – EFFECTIVE DATE AND DURATION OF APPROVED AMENDMENTS

- a) An amendment to the bylaws shall become adopted and effective immediately upon approval by the Board of Directors.
- b) An amendment to the bylaws shall remain in effect until the next annual membership meeting.

Section 5 – RATIFICATION OF AMENDMENTS BY THE MEMBERSHIP

- a) At least thirty (30) days in advance of the annual membership meeting, the USSAAC President shall provide notice to all USSAAC members, by publishing in a USSAAC newsletter or posting on the USSAAC website, of all amendments to the bylaws adopted by the Board of Directors since the preceding annual membership meeting.

- b) All amendments to the bylaws adopted by the Board of Directors since the preceding annual membership meeting shall be presented for review and ratification by the Membership at the next annual membership meeting.
- c) All amendments to the bylaws adopted by the Board of Directors since the preceding annual membership meeting will continue to be effective if ratified by a majority vote of the Members present at the annual meeting.

Section 6 – COMPREHENSIVE REVIEW OF THE BYLAWS: Every four (4) years the Board of Directors shall appoint an ad hoc committee for the purpose of comprehensive review of the bylaws.

Article XIV: DISSOLUTION

Section 1 – VOTE OF DISSOLUTIONS: USSAAC may be dissolved by a two-step process involving the Board of Directors and the Membership as a whole.

- a) Board of Directors Action: There must be a two-thirds (2/3) majority vote of the Board of Directors to dissolve the organization.
- b) USSAAC Membership Action: Notice of the decision of the Board to dissolve the organization shall be sent to all USSAAC Members. Members shall be informed they can object to dissolution of the organization if they state their objection in writing within ninety (90) days of transmission of the notice of the Board decision. If fewer than a majority of all Members objects, the Board decision shall become effective.

Section 2 – TRANSFER OF ASSETS: Upon the effective date of dissolution, any assets remaining after all debts have been fully satisfied shall be donated according to the legal specification of USSAAC's nonprofit status.